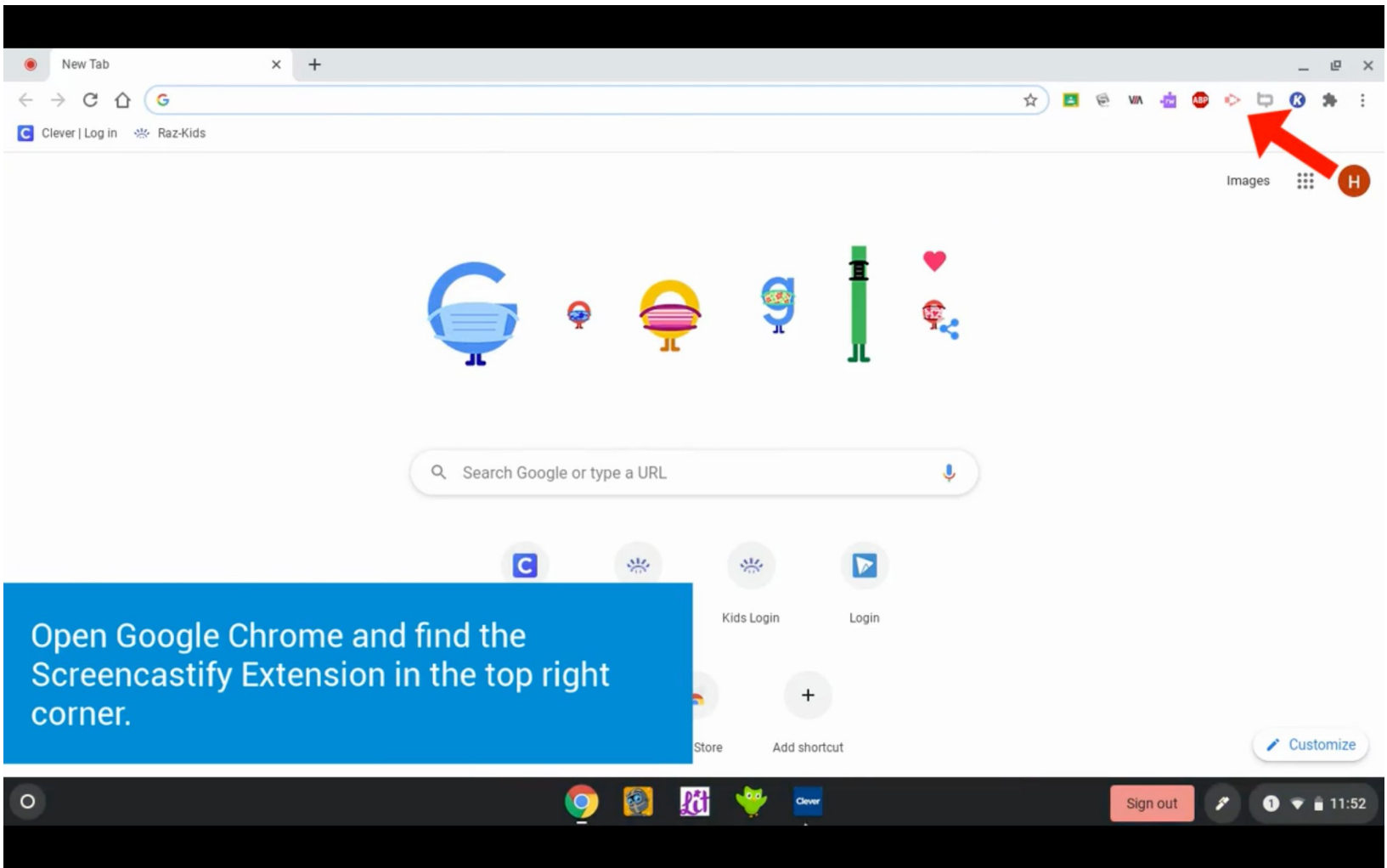




Mountain View  
Whisman  
School District

# Screencastify - Video Recording



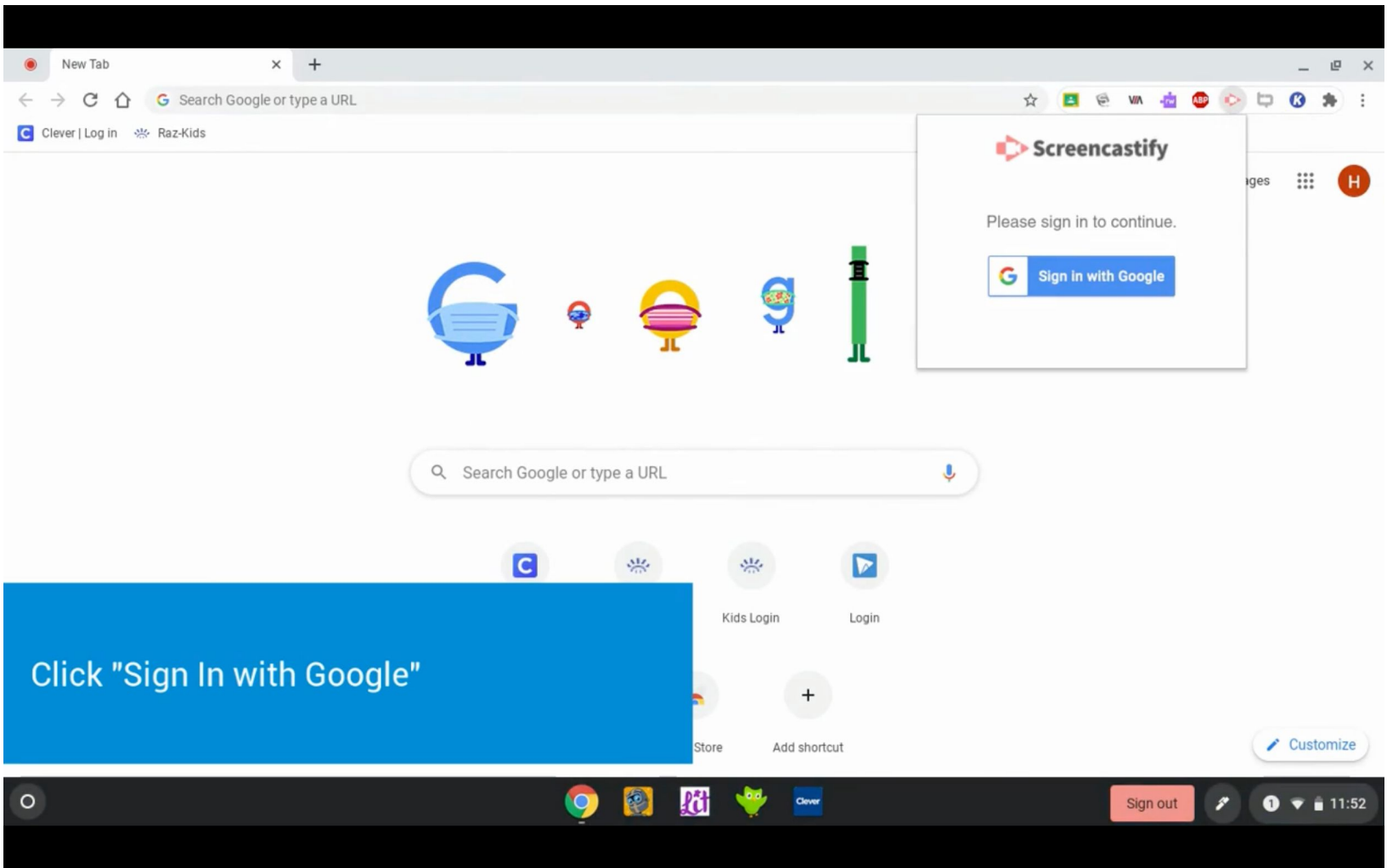


Images



Open Google Chrome and find the Screencastify Extension in the top right corner.


Sign out









Click "Sign In with Google"

**Screencastify**

Please sign in to continue.

 Sign in with Google

Search Google or type a URL

-  Clever
- 
-  Kids Login
-  Login
-  Store
-  Add shortcut

 Customize

Menu My Recordings Notifications Settings

**Screencastify** Unlimited

Browser Tab Desktop Webcam Only

Microphone Default - Int...

Embed Webcam

*Hide options*

Countdown 5 seconds

Show Drawing Tools

Tab Audio

**Record**

Mountain View Whisman School District

Menu

mhamaguchi@mvwsd.org

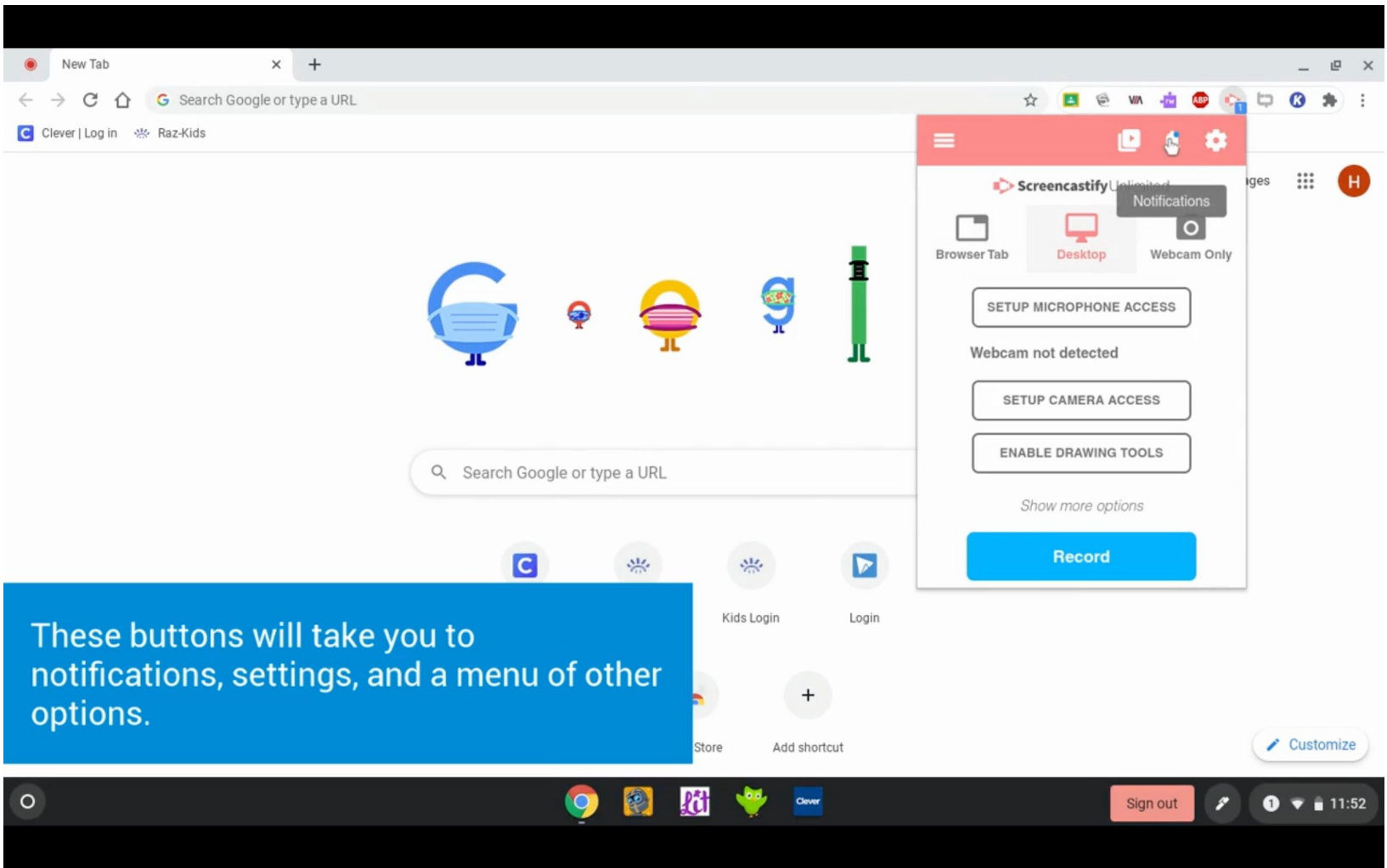
- My Recordings
- My Subscription
- Options
- Editor
- Classroom Resources
- Help
- Switch Account
- Sign Out

# My Recordings

- iReady redo**  
03:11, 12.5 MB
- iReady**  
01:03, 4.5 MB
- District and school w...**  
00:55, 6.8 MB
- Clever for students**  
02:24, 10.0 MB
- Google Translate**  
01:02, 5.4 MB
- Untitled: Jul 3, 2020 ...**  
01:48, 4.5 MB

Additional recording: **Untitled: Jul 3, 2020 ...** (00:33, 22.7 MB)

Clicking on "My Recordings" will bring you to a library of your Screencastify videos.



These buttons will take you to notifications, settings, and a menu of other options.

**Screencastify** Unlimited

Notifications

Browser Tab Desktop Webcam Only

SETUP MICROPHONE ACCESS

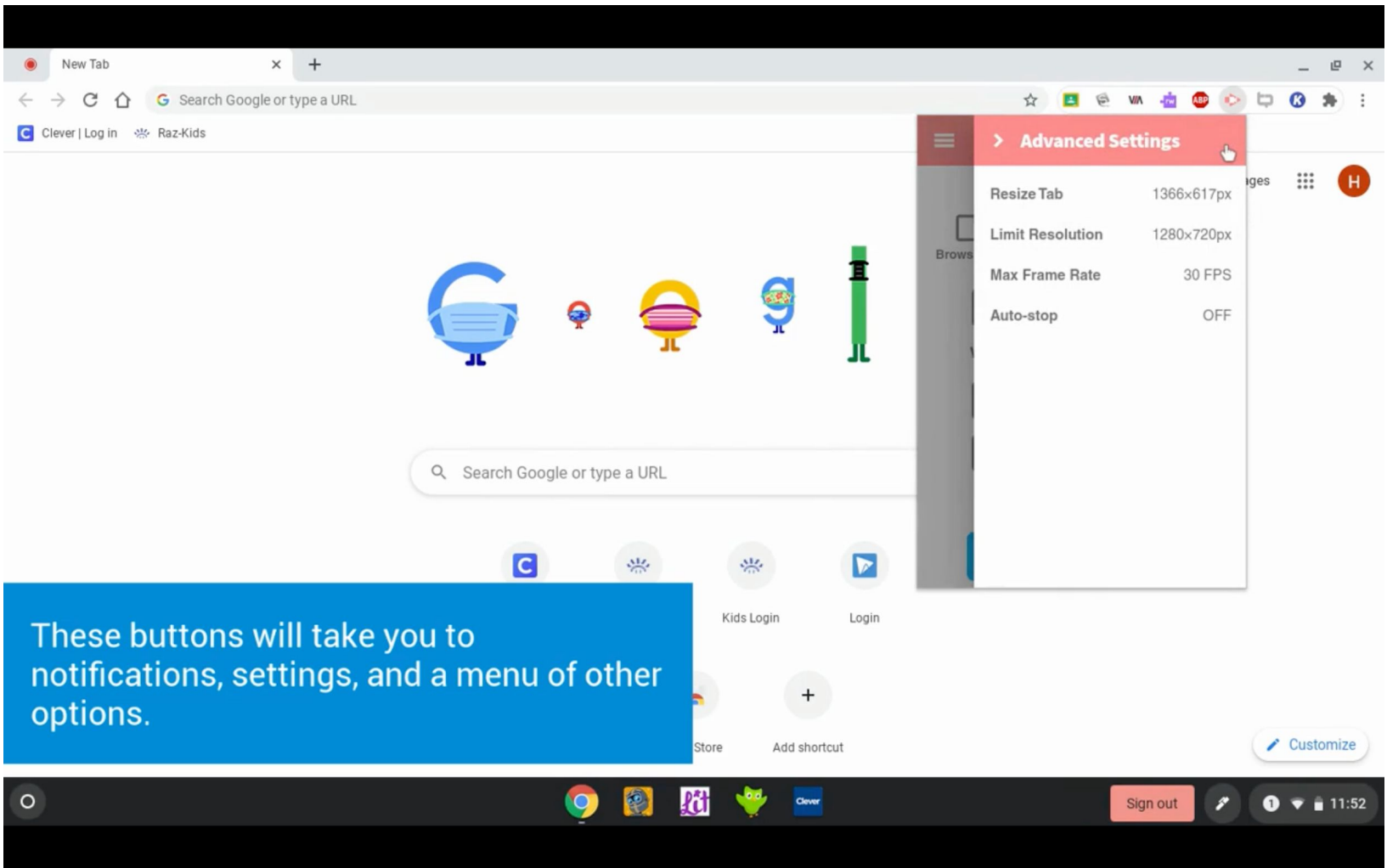
Webcam not detected

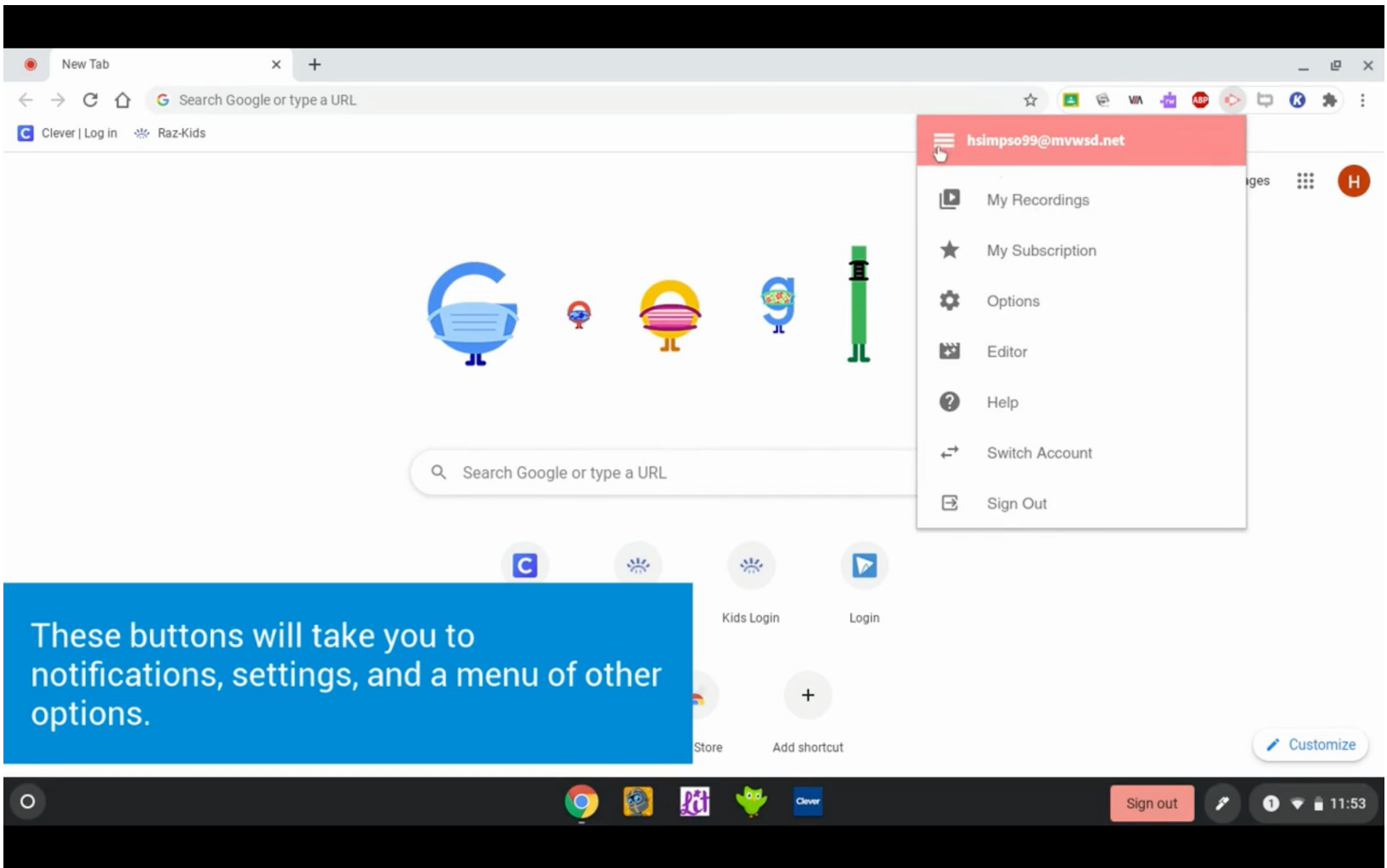
SETUP CAMERA ACCESS

ENABLE DRAWING TOOLS

Show more options

**Record**





These buttons will take you to notifications, settings, and a menu of other options.

- hsimps099@mvwsd.net
- My Recordings
- My Subscription
- Options
- Editor
- Help
- Switch Account
- Sign Out



Browser window showing a Chrome extension page. The address bar displays "chrome-extension://mmeijimgabbpbpdpdlnllpncmdofkcpn/mic.html". A notification bubble from "Screencastify - Screen Video Recorder" is visible, asking for microphone and camera access. The notification contains the text "Screencastify - Screen Video Recorder wants to" followed by "Use your microphone" and "Use your camera", with "Block" and "Allow" buttons below.



## Microphone/Camera Access

Screencastify needs access to your microphone and camera to record audio or to embed a camera feed. Please grant access to start recording.

When you record for the first time, you will need to setup microphone and camera access and click "Allow".

System tray area containing icons for Chrome, a blue character, a purple character, a green character, and a blue character. On the right, there is a "Sign out" button, a search icon, a notification icon, a Wi-Fi icon, a battery icon, and the time "11:53".



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

Browser Tab | **Desktop** | Webcam Only

Microphone Select

Embed Webcam

**ENABLE DRAWING TOOLS**

*Show more options*

**Record**

You will also want to "Enable Drawing Tools".



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

Browser Tab | **Desktop** | Webcam Only

Default - Built-in mic  
Built-in mic

*Hide options*

Countdown 3 seconds

Show Drawing Tools

System Audio

**Record**

Check your microphone setting is on "Default - Built-in Mic". You can test it by talking and making sure the green bar next to the mic is moving.



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

You can choose to embed your webcam (show your face in the video) or to record just the screen. Make sure you choose "Front Camera" if you embed your webcam.

**Screencastify Unlimited**

Browser Tab | **Desktop** | Webcam Only

Microphone | Default - B... |

Front Camera

Back Camera

Countdown | 3 seconds

Show Drawing Tools

System Audio

**Record**



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

Browser Tab | **Desktop** | Webcam Only

Microphone Default - B...

Embed Webcam Front Ca...

*Hide options*

Countdown 3 seconds

Show Drawing Tools

System Audio

**Record**

In "More Options", you can change the countdown timer for starting the recording, show or hide the drawing tools while recording, and turn on or off system audio (sound coming from the computer).



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

**Browser Tab** Desktop Webcam Only

**Microphone** Default - B...

**Embed Webcam** Front Ca...

*Hide options*

**Countdown** 3 seconds

**Show Drawing Tools**

**Tab Audio**

**SETUP TAB RECORDING**

You can choose "Browser Tab" if you want to record only the website tab you are currently on, and not the entire screen.



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

Browser Tab Desktop **Webcam Only**

**Microphone** Default - B...

**Camera:** Front Camera

*Hide options*

**Countdown** 3 seconds

**Record**

You can also choose to record using "Webcam Only" and not record your screen at all, but instead record a video of yourself.



## Microphone/Camera Access

You have successfully set up microphone and camera access. You can now close this page and start recording.

**Screencastify Unlimited**

Browser Tab | **Desktop** | Webcam Only

Microphone Default - B...

Embed Webcam Front Ca...

*Hide options*

Countdown 3 seconds

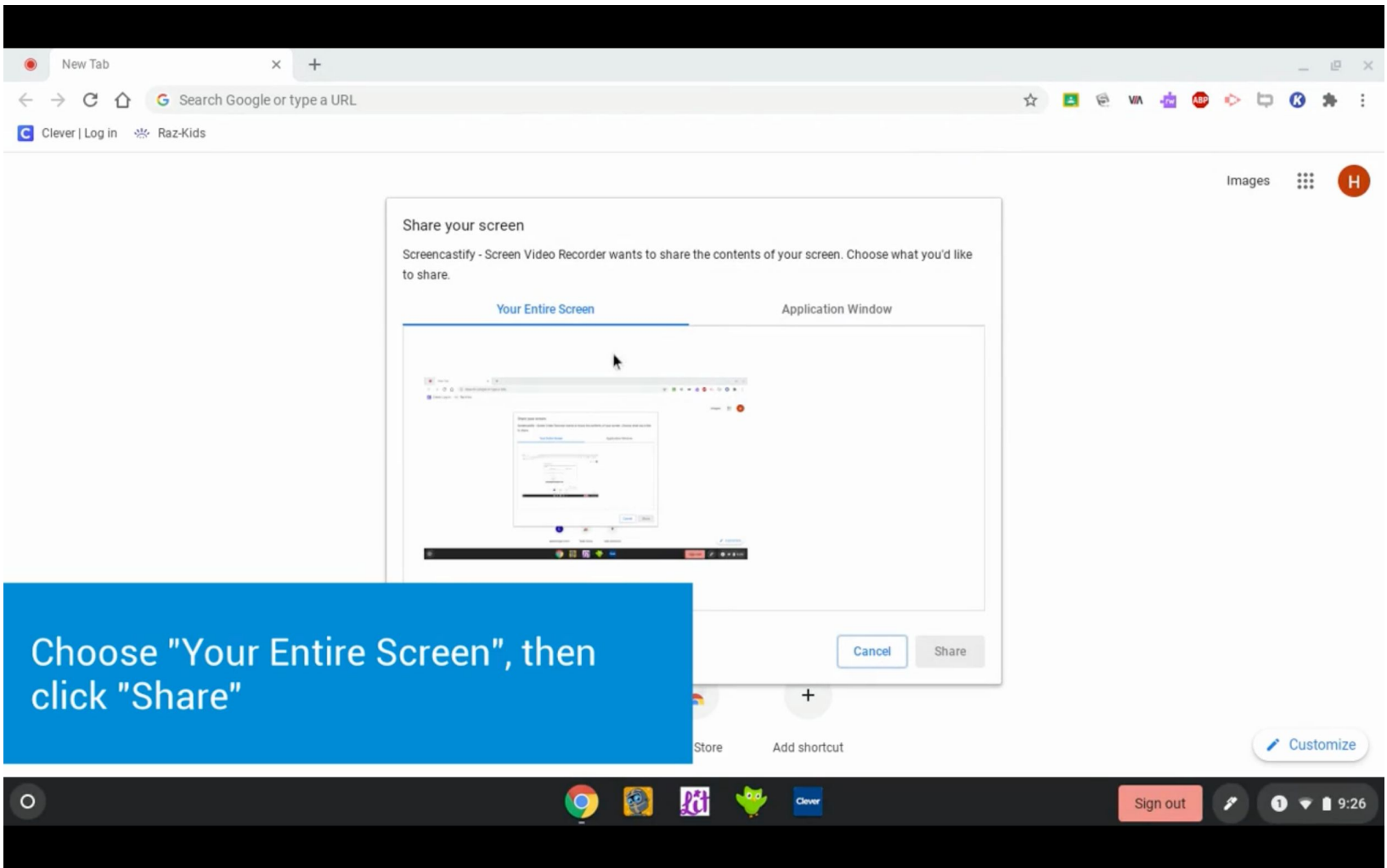
Show Drawing Tools

System Audio

**Record**

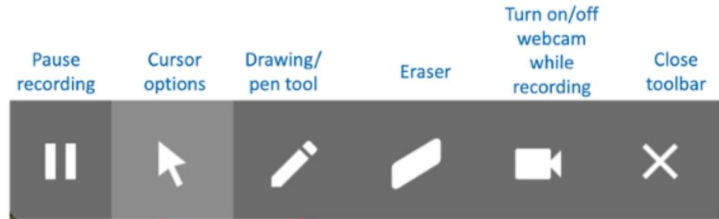
When you're ready, click "Record"





Choose "Your Entire Screen", then click "Share"

# Drawing Tools

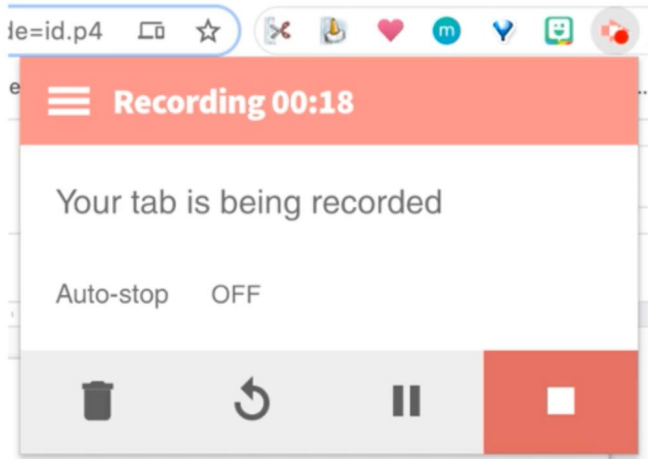


Show or hide  
cursor clicks  
while recording



Drawing/  
pen color



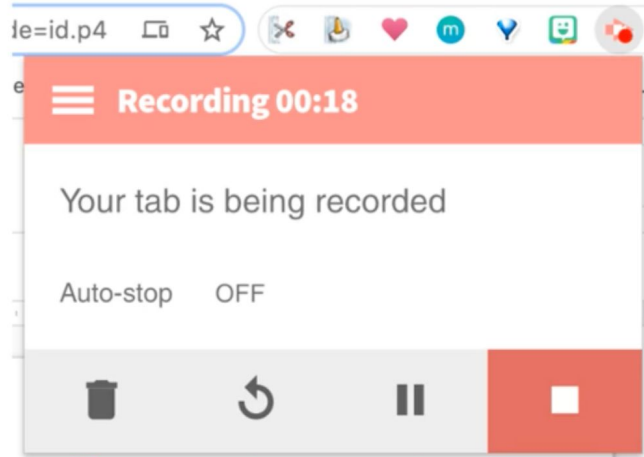


The red dot shows Screencastify is on and recording

Stop/end recording

Pause recording

To end a recording, click on the Screencastify extension and the stop button



The red dot shows  
Screencastify is on  
and recording

Trash/delete  
recording

Restart recording

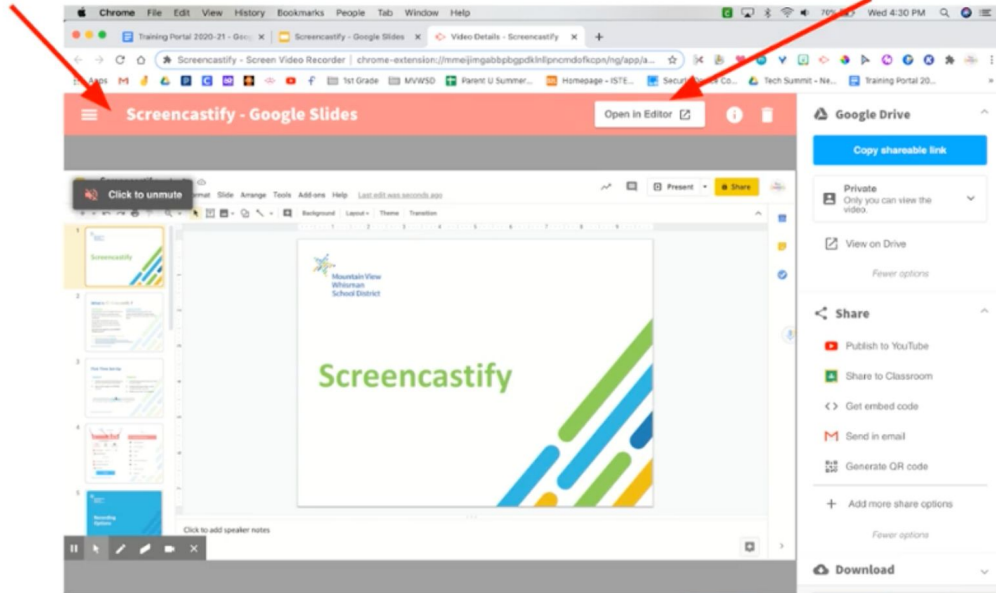
Pause recording

Stop/end recording

When you stop your recording, Screencastify will open a new tab to save your video to Google Drive

Rename your video

Use the Screencastify video editor (trim video and more)



Mountain View Whisman School District



# Sharing/Saving Options

Your video is automatically saved to a Screencastify folder in Google Drive. You can copy a shareable link here.


 **Google Drive** 

[Copy shareable link](#)

Change video privacy settings

 **Private**   
Only you can view the video.

View your video in Google Drive

 [View on Drive](#)

*Fewer options*